

Office of the Sheriff



County of Charleston

Sheriff J. Al Cannon, Jr.

Sheriff Al Cannon Detention Center Outbreak Response Checklist

1. Recognition, Reporting and Data Collection.

- a. Inmates being Processed into the detention center will be asked specific questions about their possible symptoms and/or travels outside the country.
- b. If anyone answers yes to these questions they will be screened by a nurse before moving outside the intake area.
- c. In anyone is found to have symptoms and moved to Medical, the entire area must be disinfected once they are moved.
- d. All detainees will stay in processing until they have been screened by a nurse, had a bond hearing and determined to be staying at the facility.

2. Infection, Prevention and Control Measures.

- a. Inmates with symptoms will be isolated. Also, inmates with symptoms will be required to wear masks when out of their cells for any reason.
- b. Educate staff and inmates about the outbreak. Staff will promote hand washing, respiratory etiquette and be encouraged to avoid touching of the nose/eye/mouth areas.
- c. Increase availability of hand hygiene supplies in housing units.
- d. Educate staff and inmate workers of the need for cleaning of high touch areas. (faucets, door handles, keys, keyboards, phones)

3. Caring for the Sick.

- a. Carolina Correctional Healthcare Management will implement a plan for assessing and treating ill inmates. ([See Attached](#))
- b. Staff, both CCHM and/or SACDC, working in areas where ill inmates are housed will be provided with gloves, masks and gowns for their protection when dealing with these inmates.

4. Possible Administrative Controls During Outbreaks.

- a. Institute a screening process on new inmates.
- b. Minimize inmate movement between affected and unaffected areas of the detention center.
- c. Screen inmate workers periodically for signs/symptoms of illness.
- d. Temporarily discontinue group activities such as GED, Work Keys or church services.
- e. Discourage handshakes or touching in programs.
- f. Assign inmate workers to constantly clean high touch areas such as doors handles and faucets.

- g. Post signage regarding possible outbreaks and hand washing etiquette.
- h. Post signage in visitation areas regarding outbreaks. Consider suspending in-person visits.
- i. If an outbreak occurs, consider suspending all inmate movement and visitation. (maybe the fee for internet visitation could be waived if this occurs)

5. Outbreak Response.

- a. Consider opening an Incident Command Center in a nonaffected area of the detention center. Assign staff clearly defined roles and responsibilities.
- b. Consider activating the Emergency Watch Bill and recalling staff if needed depending upon the severity of the outbreak.
- c. Communicate with staff and keep them abreast on all updates.
- d. Consider sending out a final communication once the outbreak is over and resolved.